

Office Use Only
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## EQUIPMENT CANNIBALIZATION RECORD

Email the completed form to the Property Management Department at LogisticalSupport@Lamar.edu. If unable to scan, send to PO Box 10004.

Date Requested: \_\_\_\_\_ Department: \_\_\_\_\_

Requested by: \_\_\_\_\_ Phone #: \_\_\_\_\_

Inventory Tag #	Description	Serial #	Method of Disposal	Cost <small>Office Use Only</small>

I certify that the property listed above was cannibalized and disposed of according to procedure. All inventory tags were removed and returned to Property Management.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness, Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Custodian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY BELOW THIS LINE

' SPA ' AFR Initials: \_\_\_\_\_ Date: \_\_\_\_\_ ' L' DRIVE ' EMAIL DEPARTMENT Initials: \_\_\_\_\_ Date: \_\_\_\_\_